



City of Westminster

Committee Agenda

Title: **Audit and Performance Committee**

Meeting Date: **Tuesday 18th September, 2018**

Time: **6.30 pm**

Venue: **Room 3.6/3.7, 3rd Floor, 5 Strand, London, WC2 5HR**

Members: **Councillors:**

Ian Rowley (Chairman)
Danny Chalkley
Paul Swaddle
David Boothroyd

Members of the public are welcome to attend the meeting and listen to the discussion Part 1 of the Agenda

Admission to the public gallery is by ticket, issued from the ground floor reception from 6.00pm. If you have a disability and require any special assistance please contact the Committee Officer (details listed below) in advance of the meeting.



An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, please contact the Committee Officer, Reuben Segal, Head of Committee and Governance Services.

**Tel: 020 7641 3160 Email: rsegal@westminster.gov.uk
Corporate Website: www.westminster.gov.uk**

Note for Members: Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions they should contact the Director of Law in advance of the meeting please.

AGENDA

PART 1 (IN PUBLIC)

1. MEMBERSHIP

To note that Councillor Danny Chalkley has replaced Councillor Robert Rigby.

To note any further changes to the membership.

2. DECLARATIONS OF INTEREST

To receive declarations by Members and Officers of the existence and nature of any personal or prejudicial interests in matters on this agenda.

3. MINUTES

To approve the minutes of the previous meeting.

(Pages 5 - 16)

4. GRANT THORNTON - ANNUAL AUDIT LETTER 2017 - 2018 AND PROGRESS AND UPDATE ON 2018 - 2019 AUDIT

Report of Grant Thornton, External Auditor.

(Pages 17 - 44)

5. FINANCE PERIOD 3 AND QUARTER 1 PERFORMANCE BUSINESS PLAN MONITORING REPORT

Report of the City Treasurer and the Director of Policy, Performance and Communications

(Pages 45 - 108)

6. UPDATE ON THE HOUSING REVENUE ACCOUNT CAPITAL PROGRAMME

Report of the Executive Director for Growth, Planning & Housing and the City Treasurer

(Pages 109 - 116)

7. INTERNAL AUDIT AND INTERNAL CONTROL MONITORING REPORT (APRIL - AUGUST 2018)

Report of the Shared Services Director for Audit, Fraud, Risk and Insurance.

(Pages 117 - 144)

8. INTERNAL AUDIT CHARTER	(Pages 145 - 154)
Report of the Shared Services Director for Audit, Fraud, Risk and Insurance.	
9. HAMPSHIRE COUNTY COUNCIL PARTNERSHIP AND BT MANAGED SERVICES EXIT	(Pages 155 - 162)
Report of the Bi-Borough Director of Corporate Services	
10. CITYWEST HOMES PERFORMANCE UPDATE	(Pages 163 - 244)
Report of the Interim Managing Director, CityWest Homes	
11. PROCUREMENT SERVICES UPDATE	(Pages 245 - 252)
Report of the Interim Chief Procurement Officer	
12. WORK PROGRAMME AND ACTION TRACKER	(Pages 253 - 270)

Stuart Love
Chief Executive
10 September 2018